

8 July 2020

Dear Parents/Carers,

I am writing to update you with the arrangements for the first two days at Cottenham Village College for Year 7, following you receiving the detailed information about school in September 2020. The first day at school for Year 7 will be Thursday 3rd September and they will follow a two-day induction programme. During those two days we will have only Year 7 and Year 11 on-site. When the students arrive to CVC they will be welcomed by key staff and taken to their form base.

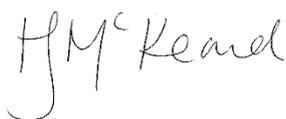
We have chosen to use the first two days for Year 7 as an opportunity for students to meet their new forms and to spend some time getting to know their form tutor and other key staff. We feel that this will be important to help students settle into what will be a very new environment for them. Although we cannot replicate a full primary week in September, we have adapted the primary week material to design a full induction programme for Year 7 during a period when the school will be relatively quiet. The programme will include activities to cover the main elements of how the school day will run, including how to organise their time in secondary school and how this will be different to their primary experience. We will also share key information on the first day including what their timetable is and what will happen at break and lunchtime. The programme also includes activities designed to support students to get to know different people and make new friends.

Students should come in school uniform for the first day. On Friday, if your child has a PE lesson, they need to come to school in their PE kit for the day. Your child will know if they have PE on Friday, as their timetables will be issued to them on Thursday.

For break time it is essential that students bring a drink and a snack as the canteen will not be open at this time. In the 'lunch hour' students will have a lunchtime which is made up of 30 minutes and the other 30 minutes will be tutor time. The school will be offering both hot and cold meal choices. There will be a reduced menu with meal options individually packaged to enable quick collection by students during lunch time. There is no requirement to pre-order, but students are encouraged to know their meal choices ahead of lunch times so there is little waiting at the collection areas. Menus will be posted on our school website. Please ensure that lunch accounts have been topped up on Parentmail by Thursday 3rd September; instructions for this are included in the information pack sent out two weeks ago.

We are looking forward to meeting the new Year 7 cohort in September, and we wish you a wonderful summer break.

Yours faithfully,



Hanan McKeand
Interim Associate Assistant Principal