

Cottenham Village College Careers Strategy

Benchmark	Requirements	School provision
<p>1. A stable careers programme</p>	<p>Embedded programme of career education and guidance that is known and understood by pupils, parents, teaching staff, governors and employers.</p>	<ul style="list-style-type: none"> • Careers Lead available full time to offer information advice and guidance. • Careers library open to whole school. • Careers Adviser attends on a weekly basis to offer personal guidance for students. Focus is on Y11 students in Autumn term and Y10 in Spring Term. • Opportunity for work experience for all year 10 students. • Support to year 11 students in Post 16 application process. • Conference Days during school year to allow for careers education to take place. • Talentino Careers development portfolios available.
<p>2. Learning from careers and labour market information</p>	<p>Access to good quality information about future study options and labour market opportunities. Support from an informed adviser to make best use of available information.</p>	<ul style="list-style-type: none"> • Post 16 information evening for Y11 students and parents. • Information evening ‘applying to competitive universities’ • Apprenticeship information event ‘dispelling the myths’ • Annual trip to World skills for y10
<p>3. Addressing the needs of the pupils</p>	<p>Opportunities for advice and support to be tailored to the needs of each pupil. Programme to embed equality and diversity considerations throughout.</p>	<ul style="list-style-type: none"> • Teachers and support staff know pupils positively. They are aware of the support pupils need and share appropriate information with Careers Lead/Guidance advisor to be sure that CEIAG is tailored as well as impartial. • School has a policy for Equality and Diversity. • Listening to students views on work experience placements. Encouraging them to understand what is meant by employability skills while attempting to link to interests. • When appropriate, students are offered targeted work experience to enhance their employability skills. • Referring students for to a Senior Transitions Adviser at the appropriate time if student is at risk of becoming NEET.
<p>4. Linking curriculum learning to careers</p>	<p>Teachers to link curriculum learning with careers. STEM subjects to highlight relevance of STEM subjects for a wide range of careers paths.</p>	<ul style="list-style-type: none"> • STEM teachers highlight the relevance of STEM subjects for a wide range of future careers. • Faculties display posters giving career pathway suggestions relating to subject. • All pupils work towards GCSE Maths and English.

<p>5. Encounters with employers and employees</p>	<p>Multiple opportunities to learn from employers about work, employment and the skills that are valued in the work place.</p>	<ul style="list-style-type: none"> • KS4 students engage in Work Experience Placements. • Employers and/or Employees are invited in to talk about their work. Some pupils have also been to visit work places. • 'Wexability' programme delivered on Conference Day 3 to help students understand Key Skills take part/observe mock interviews and begin to create a CV.
<p>6. Experiences of workplaces</p>	<p>First hand experiences of work places through work visits, work shadowing and/or work experience.</p>	<ul style="list-style-type: none"> • Experience of work through work placements. • Information about careers events taking place outside of term time shared with students. Eg A14 project events • We also encourage students to develop interests and hobbies, through the SHINE programme, D of E scheme and school clubs and societies.
<p>7. Encounters with further and higher education</p>	<p>All pupils should understand the full range of opportunities that are available to them.</p>	<ul style="list-style-type: none"> • We have an HE pathways programme run in partnership with link college, Girton. • Students have the opportunity to attend taster days at 6th form colleges. • Information and advice about apprenticeships available from Careers Lead including support in registering on the government website and applying. • Support to complete UCAS Progress Applications for post 16 learning.
<p>8. Personal guidance</p>	<p>Opportunities for guidance with a careers adviser, internal or external, timed to meet individual needs.</p>	<ul style="list-style-type: none"> • Pupils can visit the Careers office at any time. • Students can contact Careers Lead by email. • All students will have an opportunity to meet with a personal guidance adviser from Form the Future to discuss opportunities available to them. They will receive an action plan and have an opportunity to follow this up. • Students who are identified as at risk of becoming NEET will be referred to a Senior Transitions Adviser at the earliest opportunity who will offer additional support as needed